

# Verification of Cherokee County Schools Employment

Requests for verification of employment with CCSD must be submitted in writing. Requests cannot be completed via telephone and cannot be processed without a signed statement of authorization from the employee. Forms must include requested personal information (i.e. name, signature, etc.) for completion.

<b>Verification of CCSD Employment Experience Non-Salary</b>	<b>Verification of CCSD Employment for Financial Purposes Salary</b>
<p>To submit your request for the following:</p> <ul style="list-style-type: none"> <li>• Verification of Experience requests for employment</li> <li>• Verification for Certification/Licensure</li> <li>• Verification for Loan/Grant Forgiveness (including Teacher Loan Forgiveness, Public Service Loan Forgiveness, etc.)</li> <li>• Other Non-Salary Verification Requests</li> </ul>	<p>To obtain a verification of salary with CCSD for the following:</p> <ul style="list-style-type: none"> <li>• Auto/Home Loan</li> <li>• Mortgage/Financing</li> <li>• Other Financial Institutions</li> </ul>
<p>Email: <a href="mailto:HumanResources@cherokeek12.net">HumanResources@cherokeek12.net</a>            U.S. mail: 1205 Bluffs Parkway,            Canton GA 30114            Call: 770-704-4384 with questions.</p>	<p>Email: <a href="mailto:Payroll@cherokeek12.net">Payroll@cherokeek12.net</a>            U.S. mail: 1205 Bluffs Parkway,            Canton GA 30114            Call: 770-704-4267 with questions.</p>

<p>Newly hired employees of Cherokee County Schools should submit completed verifications of employment from previous employers to Records (<a href="https://cherokeega.tedk12.com/">https://cherokeega.tedk12.com/</a>) in PowerSchool Applicant Processing System.</p>
<p>Experience Verification Forms to submit to previous employers:</p> <ul style="list-style-type: none"> <li>• <a href="#">Certified Experience Verification (PDF)</a> (Educator Positions)</li> <li>• <a href="#">Classified Experience Verification (PDF)</a> (Non-teaching, including Paraprofessional positions)</li> </ul>