



Bascomb Elementary School School Council

DATE: November 15, 2022

MEETING TIME: 8:30am

MEETING LOCATION: Room 314

MEETING CALLED BY	Dr. Carolyn Daugherty
TYPE OF MEETING	2nd meeting- SAC (School Advisory Council)
PRINCIPAL	Dr. Carolyn Daugherty
NOTE TAKER	Suzy Gebhart
BOARD ATTENDEES	Dr. Carolyn Daugherty, Jessica Currie, Courtney Shaw, Rhonda Ryder, and Suzy Gebhart, Erica Cawood, Lindsey Gimblet, Nick Carberry, Carolyn Pellegrino, and Marcie Smith
GUEST ATTENDEESS	N/A

Agenda Items

TIME ALLOTTED: 5 minutes

TOPIC: Opening of Meeting

PRESENTER: Dr. Daugherty

DISCUSSION	Nick Carberry called meeting to order at 8:37, Dr. D led the Pledge of Allegiance, R Ryder and Nick Carberry approved the agenda and last meetings minutes.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

Report of the Principal

TIME ALLOTTED: 10 minutes

TOPIC: Villa Visit

PRESENTER: Dr. Daugherty/Nick Carberry

DISCUSSION	Dr. D explained our school visit by Villa and Nick explained the purpose and knowledge gained from Villa based on his experience being part of the CCSD Villa Group. Dr. D- shared the VILLA (Volunteer Instructional Leadership Learning Academy) Visit is a parent group that visits CCSD schools at all three levels (Elementary, Middle, and High) to get a better understanding of public schools and programs offered. They are accompanied by CCSD District personnel and CCSD Board Members. The visit to Bascomb went well, and parents enjoyed seeing the collaboration and hard-working students and staff.
	1) Nick Carberry stated he joined VILLA and went to different schools and has enjoyed learning about school operations, governance, funding, and accountability. Fact he noted: Our county transportation costs 20 million and the state only gives 2 million, which is why SPLOST matters.



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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

Presentation to School Council

TIME ALLOTTED: 30 minutes TOPIC: SIP/ CCSD Instructional Frameworks/CCSD CARES PRESENTER: Jessi Currie and Courtney Shaw

DISCUSSION	Bascomb's School Improvement Plan, PLC meetings, Teacher Peer Observations	
	Ms. Currie explained that Bascomb's School Improvement Plan (SIP) has two goals for the 2022-2023 school year. CCSD Instructional Frameworks provide a roadmap to follow when creating the SIP.	
	Ms. Currie said our goals have action plans implemented over time, based on data.	
	Action steps are research-based using John Hattie's research and findings. Teachers meet weekly in their Professional Learning Communities (PLC). During these meetings, they work collaboratively to analyze data and set goals based on student assessment data. Another strategy utilized to meet the SIP goals are to give teachers the opportunity to participate in teacher peer observations.	
	Professional Development funds were used to pay for substitutes. Teachers have shared that they enjoyed seeing their peers teaching, gaining new insights. Ms. Ryder shared she loved going to the Grades above and below 4 th grade to gain a better understanding of her students. She was overwhelmed to learn a former student recalled how much she taught him emotionally and built him up so he was better prepared for this year's academics. Ms. Berry explained how the peers chose which classrooms to visit and this could include specials, speech, special educ., and AIM.	
CONCLUSIONS	Nick and Marcie asked if more ½ days for teachers to do peer observations would help or be desirable? Yes!! Discussion of sub. training needed for core group of Bascomb parents.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Dr. D is going to check with Human Resources about sub	Dr. D	12-22-22
Parents noted, it is difficult to obtain a spot in CCSD sub		
Nick C. was going to see who all would be interested in substitute training.	Nick C.	12-22-22

DISCUSSION	1) Ms. Shaw explained the CCSD CARES mentor program. We have 21 teachers trained and 20 students participating. Anyone can be added to program for various reasons. The program provides extra encouragement for recommended students based on needs/circumstances. The parent group asked how parents are informed and when teachers meet with their assigned mentee. Ms. Shaw stated parents are informed via a letter and that trained teachers meet with their mentees during planning, lunch, morning, or afternoon bus duty.	
CONCLUSIONS	Ms. Shaw is the school lead for this program if anyone has questions.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE



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TIME ALLOTTED]: 10 minutes

TOPIC: Old Business

PRESENTER: Dr. Daugherty

DISCUSSION	1) Thank you to Nick Carberry for helping to get Mayor visit for Friday High Fives!	
	2) Thank you to PTA for Bobcat Boogie. Dr. D shared how great it was to see so many families and community members.	
	3) Nick shared donations made to school are tax deductible 501C- consult with your tax advisor.	
CONCLUSIONS	1) Nick asked who else we would like to see. We mentioned local athletes, CCSD School Board members, and Dr. Hightower.	
	2) PTA is event heavy for the next few months: Cocoa w/ Santa- Dec., Bingo-Jan., and Golf Fundraiser-March	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ask special VIPs to come for Friday High Fives	Nick Carberry	

TIME ALLOTTED]: 10 minutes

TOPIC: New Business

PRESENTER: Dr. D

DISCUSSION	1) Nick Carberry inquired about Infrastructure wishes or what has been done? Dr. D shared that media center flooring was replaced over the summer, outlets on front and back awnings for lights were installed, and carpet pulled up in front display case areas. It was suggested that the school install a sidewalk on main entrance on one side.	
CONCLUSIONS	Crossing Guard Day is Friday, November 18 th ! Ours is GREAT!!!!	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Check on sidewalk possibility	Dr. D	

TIME ALLOTTED: 5 minutes

TOPIC: Open Forum

PRESENTER: Dr. Daugherty

DISCUSSION	Facebook Pages, especially "Friends of Bascomb Page" ---Principals, teachers, parents all can see comments, questions made. It would be appreciated to keep media sites positive, helpful, and informative, rather than sharing concerns specific concerns and naming students/staff. This can be very hurtful and even embarrassing for children. We are always accessible and open to feedback.
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Admin and teachers are happy to assist in any way.

CONCLUSIONS School council members joined pages to ensure things stay positive.
Parents, teachers, and students should work as a team to support learning.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED: 2 minutes

TOPIC: Adjournment

PRESENTER: Dr. Daugherty

AJOURNMENT CALLED BY	Nick Carberry
TIME	9:44AM
NEXT MEETING	November 15, 2022, at 8:30 AM in person

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